

ORIENTEERING ACT

52nd Annual General Meeting

8pm Thursday 27 April 2023
Canberra Southern Cross Club, Jamison

MINUTES

1. The meeting commenced at 8.10pm when a quorum was achieved
Present: Susanne Harrysson, Andrew Cheffers, Stephen Goggs, Maurice Patten, Phil Walker, Edith Gray, Valerie Barker, Alison Inglis, Ann Scown, John Scown, Mary MacDonald, David Hogg, Geoff Wood, Bill Jones, Bryant Allen, Peter Miller*, Natalie Miller* (*observers by telephone)
Apologies: David Stocks, Tara Melhuish, Toni Brown
2. Election of minutes secretary for the AGM
Stephen Goggs was nominated as minutes secretary VB / AI / Agreed unanimously
3. Election of minutes verifiers for the AGM
David Hogg and Valerie Barker were nominated as verifiers VB / DH / Agreed unanimously
4. Minutes of the 51st AGM
The verified minutes of the previous meeting were provided to members online in advance of the meeting and available for inspection at the meeting. SG / SH / Accepted unanimously
5. Business arising from the minutes - there were no issues arising from the minutes.
6. President's Report – presentation of annual report
In speaking to the written report she had provided as part of the annual report in advance of the meeting, Susanne highlighted that the need for additional volunteers remains a pressing issue for the Association. She identified that it would be good for the association to have dedicated technical and mapping coordinator roles, ideally on the Board in the coming year. This will be of assistance especially in dealings with OA.
7. Treasurer's Report – presentation of audited financial statements
Andrew reported that the accounts of the Association had recently been audited with no formal issues raised. The auditor has identified that it would be good for us to have a more robust process for approving expenses this year and made a suggestion to report on asset depreciation. Andrew reflected on the impressive effort that Peter Miller and Geoff Wood, as the previous treasurer and executive officer respectively, had put in over seven years, especially given the insight he had now gained into how many transactions are involved in our bookkeeping. The transfer from MYOB to the Quickbooks system is proving very easy to use, for example for lodging our quarterly BAS and making/tracking salary payments and superannuation contributions to our three employees (office manager, executive officer and development officer) etc. Andrew has improved the method for making claims/seeking reimbursements and has been preparing a Treasurer's Notes booklet which identifies the events and programs needing financial support, "how to" guide for Quickbooks and Netbanking, and how to submit BAS and make salary and other payments etc.
We have now consolidated our accounts into three accounts. We have four account signatories. For 2023 it is looking like the Easter carnival will return a surplus of

approximately \$20 000.

Andrew commented on the fact that managing the accounts gives a real insight into just how much effort our volunteers put into the Association on a weekly basis. He was also pleased that Maurice Patten had indicated a willingness to step into the role while he (Andrew) is overseas later in the coming year.

In terms of profit and loss the Association recorded income of approximately \$67k (compared to \$74k in 2021). However expenditure was up year on year - to \$59+k from \$42+k. This included part year salaries for the three paid officers. OA levies were comparable, but overall there was an operating loss of \$31k compared to \$10+k from the previous year. Phil pointed out that this operating loss included the \$26k operational grant and \$15k high performance grant. From next year ACT Sport & Recreation is looking to focus on funding sports by reference to their contribution towards establishing physical infrastructure, rather than standard operational funding. If this is borne out in future, given that we have little by way of built infrastructure, our Association potentially faces a very substantial deficit situation and so will either need to make expenditure cuts or find ways to increase revenue (for example through membership and entry fees).

Funds available to clubs at end of year are Bushflyers \$5240 Parawanga \$5105 Red Roos \$2409 Weston Emus \$3178 Abominable O-Men \$1367.

8. Discharge of the 2022 Board

The president discharged the current Board.

9. Election of the chairperson for the Board elections

David Hogg was nominated as chairperson for the Board elections PW / MP / Agreed unanimously

10. Election of the Board

In accordance with the Constitution of the Association, the chairperson for the Board elections called for nominations for the positions of the President, the Secretary, the Treasurer and up to six other members of the Board of the Association for 2023.

Position	Candidate	Nominator	Secunder
President	Susanne Harrysson	SG	AI
Secretary	Stephen Goggs	VB	EG
Treasurer	Andrew Cheffers	PW	MP
Members	David Stocks	VB	AC
	Maurice Patten	EG	VB
	Valerie Barker	PW	EG
	Alison Inglis	SG	AC
(Technical/mapper)			

The meeting noted the president's indication that it would be good to have a Board member dedicated to the role of technical and/or mapping coordinator. There was a discussion about leaving a position open for such a person to be appointed in due course if no specific nomination was forthcoming. There being no nomination the position was left open for later filling.

There being no more nominations than prescribed positions, the candidates were declared elected.

Susanne resumed the chair as president.

11. Appointment of the Auditor for 2023

Andrew recommended that Nikki George of National Capital Accounting be reappointed as auditor for the Association AC / PW / Agreed unanimously

12. Recognised clubs for 2023

The president moved that in accordance with Clause 7 of the Constitution, the recognised clubs of the Association for 2023 shall be: Abominable O-men, Bushflyers, Parawanga Orienteers, Red Roos and Weston Emus. SH / SG / Agreed unanimously. The meeting regretted the fact that orienteering appears to have failed completely at Canberra Grammar School this year.

13. Other Business

Life membership

Phil proposed that Hugh Moore be awarded Life Membership of the Association in recognition of his decades of service as orienteer, course planner and in particular mapper, notably in connection with his recent mapping of the location for the World Ranking Events at Easter 2023. The proposal was agreed unanimously. John Scown will arrange to present the physical award to Hugh at an upcoming event.

14. Maurice queried whether there is an appetite amongst schools for us to start to run events on school campuses in 2023. Stephen reported that the previous pandemic-based concerns now all appear to have been lifted.

15. Maurice noted that in future, when office bearers change, we need to be well prepared for the processes involved in changing signatories with our bank for our operating accounts and investments.

There being no further business the meeting closed at 8.58pm.

