

Change Request Title	Enabling State Membership Selection when Casuals Apply for Club Membership
Change Request Number	CR07
Version	Version 3
Brief Description of Change Request	<p>Part A of this change request is to require a user who is a casual member and who wishes to become a club member to be able to select and pay for a state membership type. This is required to ensure the user cannot bypass paying membership fees if set at the state level.</p> <p>Part B of this change request is to tidy-up casual membership and roles once membership is paid.</p>
Reason for Change Request	<p>When a casual member wishes to join as a full club member, Eventor detects their casual membership at the state level and therefore does not allow the selection of a state membership type and fee.</p> <p>This means that:</p> <ul style="list-style-type: none"> • For states that charge membership fees at the state level, the joining member avoids paying the state membership fee. They end up as a full club member but remain as a state casual member. They are then able to enter events at membership rates without having paid for their membership. • For states that charge membership fees at the club level, the joining member correctly pays the club membership fee. They end up as a full club member but remain as a state casual member. <p>In both cases the joining member should end up as a full member at both the state and club level without any casual membership.</p>
Overview	<p>Part A of this change request will require changes to Eventor so that users who are casuals and who wish to join a club must always select membership at both the state and club level. This will mean that they will always pay for their membership regardless of which model each state has used to setup membership types and fees.</p> <p>Part B of this change request will require Eventor to do a check and tidy-up of membership and roles once payment has been received for a membership. This will involve removal of any memberships (both state and club) classified as 'casual' for the individual in the current year and the removal of any associated 'roles'.</p>

Further Details of Part A

When a user with no current membership applies for membership, the following occurs:

- The user selects 'Apply for membership' (see Appendix left column screenshot #1)
- The user selects the year, state and club (see Appendix left column screenshot #2)
- Eventor then allows the user to select **both the state and club membership type** required (see Appendix left column screenshot #3)
- The user then confirms both the state and club membership selected (see Appendix left column screenshot #4)

When a user with current casual membership applies for membership, the following occurs:

- The user selects 'Apply for membership' (see Appendix right column screenshot #1)
- The user selects the year, state and club (see Appendix right column screenshot #2)
- Eventor then allows the user to select **only the club membership type** required (see Appendix right column screenshot #3)
- The user then confirms only the club membership selected (see Appendix right column screenshot #4)

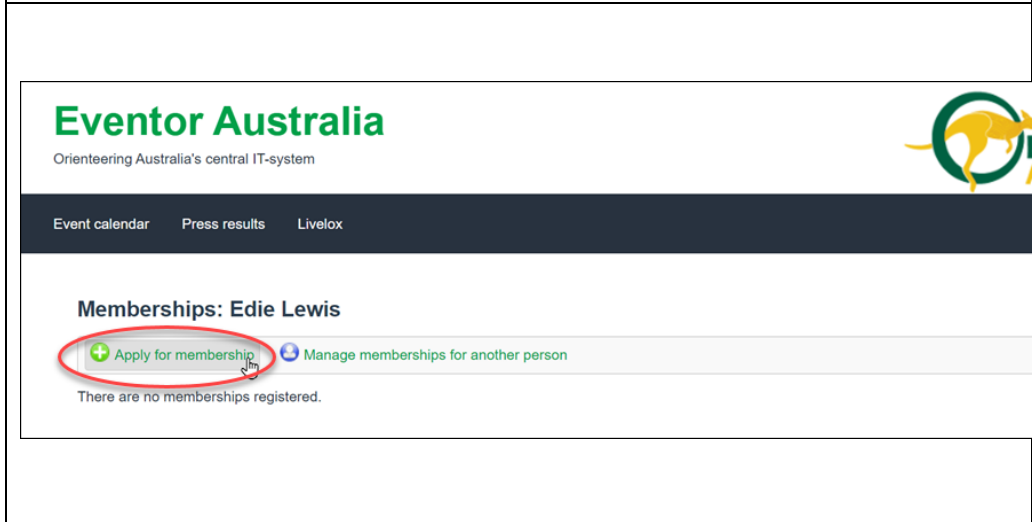
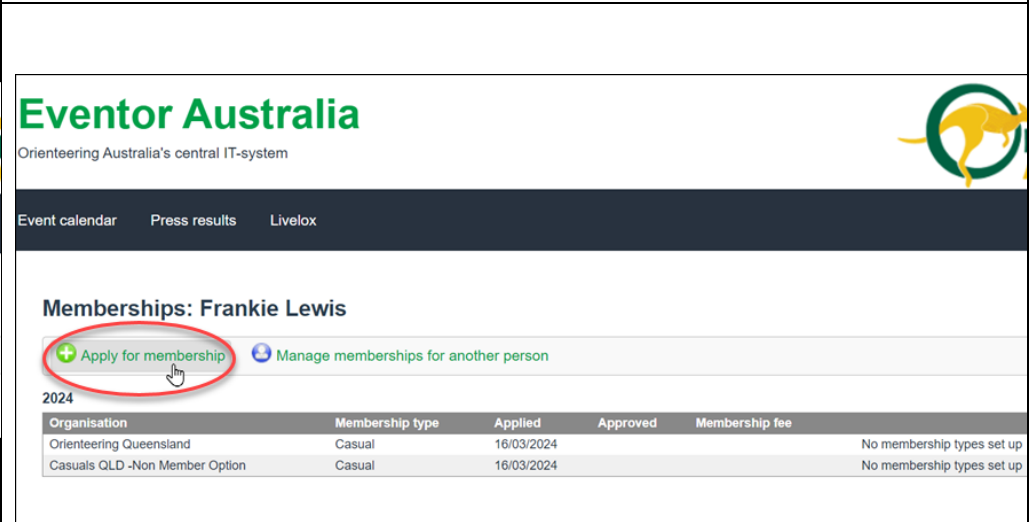
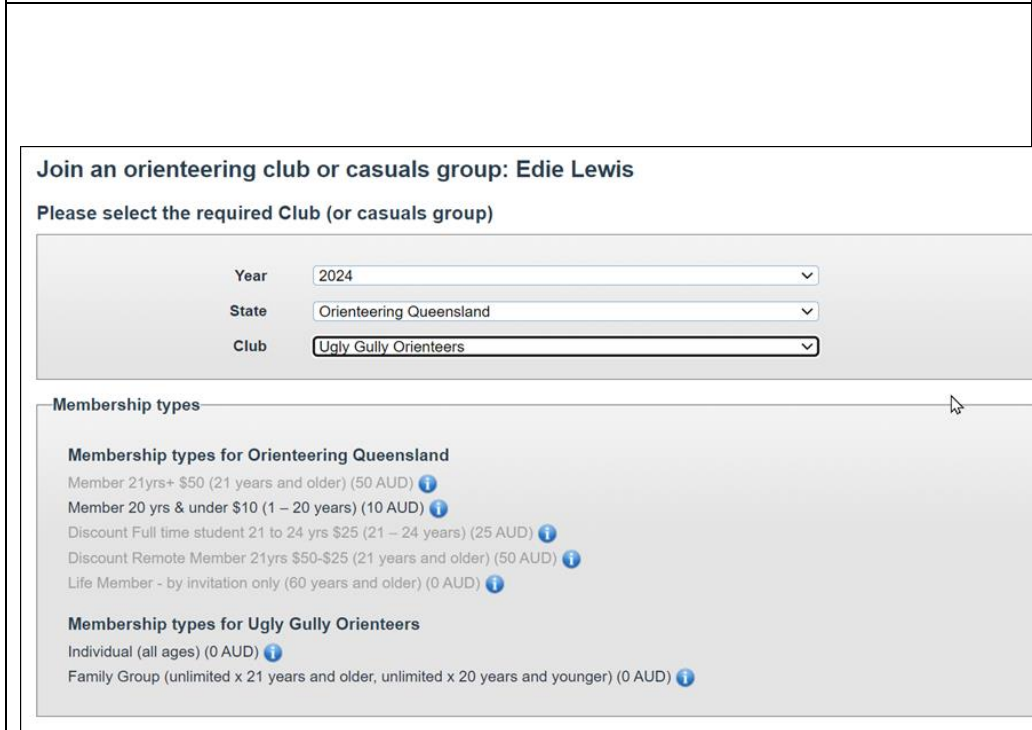
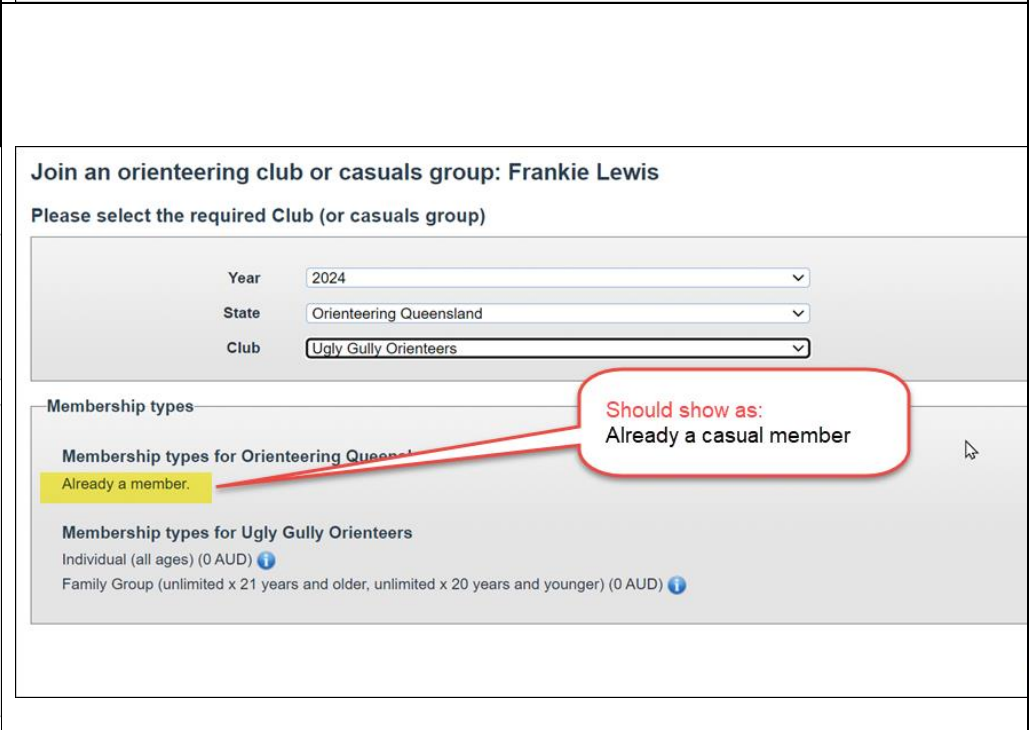
We need Eventor to enable the selection of both state and club membership for users who currently have casual membership. This would mean that Eventor would need to ignore their existing casual membership at the state level so that the user can select from the state membership types available.

Further Details on Part B

Casual memberships at both the club and state cannot be deleted until after payment for the new club and state membership has been received. This is to ensure that if a user fails to pay for their new club and state membership, they would still remain as a casual.

For the users who pay their membership a new process is required in Eventor to perform a cleanup of casual membership upon receipt of payment. That cleanup requires the removal of any memberships (both state and club) classified as 'casual' for the individual in the current year and the removal of any associated 'roles'.

Appendix

Example of a person with no current membership joining a club	Example of a person with current casual membership joining a club															
 <p>Eventor Australia Orienteering Australia's central IT-system</p> <p>Event calendar Press results LiveloX</p> <p>Memberships: Edie Lewis</p> <p>+ Apply for membership Manage memberships for another person</p> <p>There are no memberships registered.</p>	 <p>Eventor Australia Orienteering Australia's central IT-system</p> <p>Event calendar Press results LiveloX</p> <p>Memberships: Frankie Lewis</p> <p>+ Apply for membership Manage memberships for another person</p> <p>2024</p> <table border="1"> <thead> <tr> <th>Organisation</th> <th>Membership type</th> <th>Applied</th> <th>Approved</th> <th>Membership fee</th> </tr> </thead> <tbody> <tr> <td>Orienteering Queensland</td> <td>Casual</td> <td>16/03/2024</td> <td></td> <td>No membership types set up</td> </tr> <tr> <td>Casuals QLD -Non Member Option</td> <td>Casual</td> <td>16/03/2024</td> <td></td> <td>No membership types set up</td> </tr> </tbody> </table>	Organisation	Membership type	Applied	Approved	Membership fee	Orienteering Queensland	Casual	16/03/2024		No membership types set up	Casuals QLD -Non Member Option	Casual	16/03/2024		No membership types set up
Organisation	Membership type	Applied	Approved	Membership fee												
Orienteering Queensland	Casual	16/03/2024		No membership types set up												
Casuals QLD -Non Member Option	Casual	16/03/2024		No membership types set up												
 <p>Join an orienteering club or casuals group: Edie Lewis</p> <p>Please select the required Club (or casuals group)</p> <p>Year: 2024 State: Orienteering Queensland Club: Ugly Gully Orienteers</p> <p>Membership types</p> <p>Membership types for Orienteering Queensland</p> <ul style="list-style-type: none"> Member 21yrs+ \$50 (21 years and older) (50 AUD) Member 20 yrs & under \$10 (1 – 20 years) (10 AUD) Discount Full time student 21 to 24 yrs \$25 (21 – 24 years) (25 AUD) Discount Remote Member 21yrs \$50-\$25 (21 years and older) (50 AUD) Life Member - by invitation only (60 years and older) (0 AUD) <p>Membership types for Ugly Gully Orienteers</p> <ul style="list-style-type: none"> Individual (all ages) (0 AUD) Family Group (unlimited x 21 years and older, unlimited x 20 years and younger) (0 AUD) 	 <p>Join an orienteering club or casuals group: Frankie Lewis</p> <p>Please select the required Club (or casuals group)</p> <p>Year: 2024 State: Orienteering Queensland Club: Ugly Gully Orienteers</p> <p>Membership types</p> <p>Membership types for Orienteering Queensland</p> <ul style="list-style-type: none"> Already a member. <p>Membership types for Ugly Gully Orienteers</p> <ul style="list-style-type: none"> Individual (all ages) (0 AUD) Family Group (unlimited x 21 years and older, unlimited x 20 years and younger) (0 AUD) <p><i>Should show as: Already a casual member</i></p>															

Select membership type

Eddie Lewis

Membership in Orienteering Queensland

- Member 21yrs+ \$50 (21 years and older) ⓘ
- Member 20 yrs & under \$10 (1 – 20 years) ⓘ
- Discount Full time student 21 to 24 yrs \$25 (21 – 24 years) ⓘ
- Discount Remote Member 21yrs \$50-\$25 (21 years and older) ⓘ
- Life Member - by invitation only (60 years and older) ⓘ

Membership in Ugly Gully Orienteers

- Individual (all ages) ⓘ
- Family Group (unlimited x 21 years and older, unlimited x 20 years and younger) ⓘ

Select membership type

Frankie Lewis

Membership in Ugly Gully Orienteers

- Individual (all ages) ⓘ
- Family Group (unlimited x 21 years and older, unlimited x 20 years and younger) ⓘ

Memberships available for selection for Frankie Lewis should include state membership types. They should appear the same as for Eddie Lewis shown in the left screen shot

Confirm membership type choice

Eddie Lewis

Orienteering Queensland

Member 20 yrs & under \$10 (1 – 20 years) (10 AUD)

Ugly Gully Orienteers

Individual (all ages) (0 AUD)

Customer details

Eddie Lewis
C/- 555 Sandfly Rd
Sandfly 7150
Tas
Australia
ian.rathbone@liv.com.au

Previous Save Cancel

Confirm membership type choice

Frankie Lewis

Ugly Gully Orienteers

Individual (all ages) (0 AUD)

Customer details

Frankie Lewis
C/- 555 Sandfly Rd
Sandfly 7150
Tas
Australia
ian.rathbone@liv.com.au

Confirm membership types for Frankie Lewis should include state membership choice.

It should appear the same as for Eddie Lewis shown in the left screen shot

Previous Save Cancel

Change Request Title	Bulk Renew Casual Membership
Change Request Number	CR08
Version	Version 2
Brief Description of Change Request	This change request will enable an administrator to bulk select users that have casual membership in the previous year and renew them as casual members for the current year.
Reason for Change Request	Currently there is no easy way for an administrator to select and renew casuals each year. Administrators require a process where they can bulk re-register casuals without having to re-register them or individually search for them in Eventor.
Overview	<ol style="list-style-type: none"> 1. The process will require a state or national administrator to locate the casual organisation required by using the administration menu to use Organisations > Overview and select the casual organisation from those listed (screenshot #1) 2. Upon selection, any organisation whose name commences with 'Casuals' (eg Casuals TAS) needs to have an additional menu item added titled 'Renew casuals'. It should be located before the 'Back' button and include a suitable icon to represent 'renewal' (screenshot #2) 3. Upon selecting 'Renew casuals', the administrator will be presented with a new screen. This will be similar to the existing 'members' screen available in Eventor. <p>The new screen will be used to list registered casuals from the previous year who have not been renewed for the current year.</p> <p>A tick box needs to be provided next to each person listed so that the administrator can select the ones required to be renewed. The fields required to be listed in order left to right are tick box, ID, Firstname, Sex, Year of birth, Sportident. (see screenshot #3)</p> <ol style="list-style-type: none"> a. If one or more individuals have been selected and the 'Renew' button is pressed, the individuals will be reregistered as casuals for the current year at both the club and state level. A pop-up message will appear indicating "Casual membership for the current year has been renewed for X individuals. Please press 'OK' to continue." On pressing the 'OK' button the administrator is returned to the previous screen (screenshot #2) b. If no individuals are selected and the Renew button is pressed, a pop-up window will appear with the message "You must select at least one individual. Press Ok to continue." On pressing the 'OK' button the pop-up will close and the administrator can reselect individuals to renew. c. If the administrator presses the 'Cancel' button, they are returned to the previous screen. (screenshot#2)

Appendix

Screenshot #1 - The administrator selects the required casual group using the administration menu

Eventor Australia
Orienteering Australia's central IT-system

Event calendar Press results LiveloX My pages State association **Administration** Ian - Orienteering Tasmania

- State settings
- State members
 - Overview
 - Roles
 - Membership types
 - Virtual login
- Persons
 - Overview
 - Search and edit
 - Assign roles
 - Merge identities
- Organisations**
 - Overview**
 - Search and edit
 - Assign roles
 - Merge organisations
- Events
 - State events
 - Add a new event
 - Assign event dates
 - Base classes
 - Base class groups
 - Data exchange
 - Participant questionnaires
 - Series

Organisation and member overview

Number of organisations with roles: 7
Number of persons: 540
Number of users: 380

Organisation	State	Country	Membe...	Admin...	Event...	Entry...	Users
Australopers	Orienteering Tasmania	Australia	192	6	10	6	183
Casuals TAS	Orienteering Tasmania	Australia	268	3	3	3	128
Esk Valley	Orienteering Tasmania	Australia	59	5	5	5	57
Orienteering Tasmania		Australia	532	13	15	18	379
Pathfinders	Orienteering Tasmania	Australia	13	4	4	4	16
TAS Foresters	Orienteering Tasmania	Australia	27	3	3	3	27
Wellington Ranges	Orienteering Tasmania	Australia	0	0	0	0	0

Screen shot #2 - Additional menu item required when a casual organisation is selected

Eventor Australia
Orienteering Australia's central IT-system

Event calendar Press results LiveloX My pages State association Administration Ian - Orienteering Tasmania

Organisation information Casuals TAS

Edit Members Membership types Organisation settings **Renew casuals** Back

Name: Casuals TAS
Organisation ID: 646
Organisation level: club
Mother organisation: Orienteering Tasmania
Short name: CAS T
Media name: Casuals TAS
Email: webmaster@tasorientering.asn.au
Postal address: 100 Sandy Road, Sandy Flats, Tas, Australia
Members: 268

New menu item to only appear if name of organisation starts with 'Casuals'

Screen shot #3 - Select and Renew Casuals screen.

Select and Renew Casuals

	ID	First name	Last name	Sex	Year of birth	Sportident
<input type="checkbox"/>	22863	Alex	Abbott	male	2010	4441276
<input type="checkbox"/>	23082	Anabelle	Abbott	female	2009	4410659
<input type="checkbox"/>	23134	Sam	Abbott	male	1975	4658774
<input type="checkbox"/>	2422	Harry	Alston	female	1986	9201050
<input type="checkbox"/>	21837	James	Alston	male	2000	
<input type="checkbox"/>	20989	Kander	Alston	male	2016	4441210
<input type="checkbox"/>	11622	Jodi	Almond	female	1972	
<input type="checkbox"/>	21834	Duncan	Anderson	male	2009	
<input type="checkbox"/>	23135	Arne	Anderson	male	1953	
<input type="checkbox"/>	23136	Maria	Anderson	female	1958	
<input type="checkbox"/>	18930	Chloe	Annis	female	2013	
<input type="checkbox"/>	19524	Rowan	Annis	female	2008	2068746
<input type="checkbox"/>	20997	Oliver	Appleyard	male	2010	4441209
<input type="checkbox"/>	14853	Campbell	Archer	male	2005	4640978
<input type="checkbox"/>	21484	Bella	Armstrong	female	2012	4441212
<input type="checkbox"/>	18471	Ben	Armstrong	male	1994	
<input type="checkbox"/>	22423	Clare	Armstrong	female	1992	

Renew

Cancel

Change Request Title	Year of Birth
Change Request Number	CR10 - Version 3
Brief Description of Change Request	Person's age to be retained and displayed only as Year of Birth
Reason for Change Request	Increased sensitivity regarding individual's identifying data. Date of birth (DOB) is a key piece of data used to uniquely identify individuals. Orienteering is only interested in Year of Birth (YOB) for determining competitive classes.
Overview	Two impacts are envisaged in Eventor – what is stored and what is displayed. As an interim measure pending the re-development of Eventor, it is proposed that the data fields remain as full date fields but be populated with 01/01/YYYY. All instances where DOB is currently displayed should be truncated to display only YOB.

Conversion of Existing Data

It is proposed that a script be developed and run to change all existing DOB fields in personal records to store the date as 01/01/YYYY where YYYY = the existing year of birth.

It is assumed that existing calculations to determine eligible Classes, etc will accommodate that date in accordance with current IOF rules.

Input fields requiring Birth Date

All input fields requiring Birth Date e.g. during Register person, should be changed to require only Year of Birth YYYY. The DD/MM component (01/01) should be added during processing to meet the existing data format in the database.

The screenshot shows a web form titled "Register person" with a sub-section "Personal details". The form contains the following fields:

- First name ***: A text input field.
- Last name ***: A text input field.
- Sex ***: A dropdown menu with "female" selected.
- Nationality ***: A dropdown menu with "Australia" selected.
- Year of birth ***: A text input field containing "yyyy" and a calendar icon to its right.

Display of Birth Date

All relevant headings should be changed to read **Year of birth**.

All relevant data fields should display only the **YYYY** component of the stored date (justified left).

My profile

Personal details	Contact details	Time zone	Login	Competitor details	Organisations	Information
Person ID	1551					
First name *	<input type="text" value="Jack"/>					
Last name *	<input type="text" value="Dowling"/>					
Sex *	<input type="text" value="male"/>					
Nationality *	<input type="text" value="Australia"/>					
Year of birth *	<input type="text" value="1949"/>					

Edit member: Rob Beattie

Personal details	Contact details	Roles	Competitor details
First name *	<input type="text" value="Rob"/>		
Last name *	<input type="text" value="Beattie"/>		
Sex *	<input type="text" value="male"/>		
Nationality *	<input type="text" value="Australia"/>		
Date of birth *	<input type="text" value="1955"/>		

Existing YOB displays

We note that screens such as **Members – Overview** and exports such as Entry overview already display Year of birth, suggesting that the code to extract it is already available.

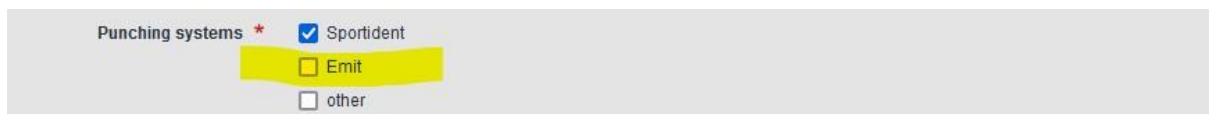
Change Request Title	Changes to Edit Screens
Change Request Number	CR 11
Version	3.0
Brief Description of Change Request	Changes (including omissions) to particular data entry fields within the Event Edit options
Reason for Change Request	Improve the consistency and relevance of selected fields when Editing Event information.
Overview	<p>Remove Emit as a Punching system option; set Sportident as the default.</p> <p>Under Classes, increase the length of the display fields Short name – ideally to 10 characters, Name – ideally to 20 characters, subject to the maximum available in the screen layout.</p> <p>Make the default time (hh:mm) for To date, Deadline and Deactivation time fields to be 23:59.</p> <p>Make the default Class type Open A under Class types and event attributes.</p>

Remove Emit option from Punching Systems

Emit is not used anywhere in Australia and having the option is redundant. It is proposed to remove it from the General information screen.

Sportident is overwhelmingly the punching system of choice in Australia and it is proposed that it be set as the default option.

The underlying logic/code for processing the Punching systems option can remain unchanged.



Increase the length of Class Name field display

Under the Classes option, the Short name displays on 7 characters and the (long) Name field displays only 10 characters of a potentially much longer name (up to 90 characters?). Increasing the displayed length to the extent practicable in the existing layout (Short name to 10 characters, Name to 20 characters, subject to available space) would make it easier to differentiate similar class names.

Other displays (Entry fees and deadlines, Entry overview) have plenty of room.

ID	Name	Short name	Class type	Gender	Min age	Max age	Memb	Sort		
80	Short Junior I	Short Ju	Open A	male		16		1		Delete
81	Short Junior I	Short Ju	Open A	female		16		2		Delete
82	Short Senior	Short Se	Open A	male				3		Delete
83	Short Senior	Short Se	Open A	female				4		Delete
88	Short Group	Short Gr	Open A	all				9		Delete
90	Medium Juni	Medium	Open A	male		16		10		Delete
91	Medium Juni	Medium	Open A	female		16		11		Delete
92	Medium Sen	Medium	Open A	male				12		Delete
93	Medium Sen	Medium	Open A	female				13		Delete
98	Medium Gro	Medium	Open A	all				18		Delete
102	Long Open I	Long Op	Open A	male				21		Delete
103	Long Open F	Long Op	Open A	female				22		Delete
108	Long Group	Long Gri	Open A	all				27		Delete

Add class

Default time for deadline fields

Fields denoting the end of the time span that certain actions are available currently default to 00:00 (hh:mm). This causes confusion where the date entered is intended to be the last active date but the process is de-activated at midnight prior. Naturally, this occurs for those entering events right at the deadline.

The time in the To date fields should default to 23:59.

The From date fields should remain defaulting to 00:00.

It's noted that Deadlines shown under Entry overview already have the format dd:hh:59 to eliminate any confusion in the last hour.

The relevant fields are:

Entry fees and deadlines – To date and Deadline for entry change

Fee name: Adult

Member fee: 10 AUD Casual fee: 20 AUD

From date: dd/mm/yyyy hh:mm WST

To date: 27/04/2024 23:59 WST

From age: 21 To age: WST

Fee application order: 10

Delete

Classes using this fee: H3, H4, H5, M, E, VE

Fee name: Junior

Member fee: 5 AUD Casual fee: 10 AUD

From date: dd/mm/yyyy hh:mm WST

To date: 27/04/2024 23:59 WST

From age: To age: 20 WST

Fee application order: 20

Delete

Classes using this fee: H3, H4, H5, M, E, VE

+ Add fee

Keep original fee when changing classes

Deadline for entry change: 27/04/2024 23:59 WST

Services – To date

Language	Name	Description
English	Concession entry (casual adult)	Concession entry (casual adult)

Fee	From date	To date
-10.00 AUD	dd/mm/yyyy hh:mm WST	27/04/2024 23:59 WST

+ Add fee

Service type: Standard service

Delete service

Payment methods – Deactivation time

PayPal

Activation time	<input type="text" value="dd/mm/yyyy hh:mm"/>	WST		
Deactivation time	<input type="text" value="27/04/2024 23:59"/>	WST		
ApiUserName *	<input type="text" value="oawa.treasurer_api1.gmail.com"/>			
ApiPassword *	<input type="text" value="XPCUkk7LEc2GZk75"/>			
ApiSignature *	<input type="text" value="AFcWxV21C7fd0v3bYYRCpSSRI31A0S0fegiujG288moUpg"/>			

Default Class type

Under Class types and event attributes, the Class types options are all blank (despite the presence of the asterisk denoting a mandatory field).

While the blue “i” suggests there is no impact on the event, other than calendar (it’s not clear where this happens, either), we have experienced some event types where the payment process has been hampered by the absence of an entry here.

Defaulting to the Open A option (the most common) should resolve these anomalies.

Class types *

Elite

Open A

Open A short

Open B