



**ORIENTEERING**  
**AUSTRALIA**

# EVENTOR PROJECT UPDATE

Paul Prudhoe

# Project History – part 1

1<sup>st</sup> Presentation 18<sup>th</sup> March 2024

See - <https://eventor.orienteering.asn.au/Events/Show/20542>

Eventor presentation material available here –

<https://eventor.orienteering.asn.au/Documents/Event/19886/Eventor-Presentation>

Eventor Change Requests (1<sup>st</sup> Batch) Detail here –

<https://eventor.orienteering.asn.au/Documents/Event/18187/Eventor-Change-Requests-1st-Batch>

OA Reporting Site information –

<https://eventor.orienteering.asn.au/Documents/Event/18186/OA-Reporting-Site>



# Project History – part 2

2<sup>nd</sup> Presentation – 22<sup>nd</sup> July 2024

See - <https://eventor.orienteering.asn.au/Events/Show/21682>

Eventor presentation material available here –

<https://eventor.orienteering.asn.au/Documents/Event/19888/Eventor-Presentation-July-2024>



# Project Update (since mid July)

CR #	Version	JIRA Ref.	Title	Status as at 9/12/24
1	4	EV-1254	Clone Events	Almost finished. 3 rounds of testing already conducted
2	1	EV-1253	Casual Registrations	Almost finished. 3 rounds of testing already conducted
3	2	EV-1208	New Members Notifications	In production
4	1	EV-1210	Emergency Contact	withdrawn
5	1	EV-1225	Reduction of Scheduled Task Times for email reminders. Removal of Unpaid Membership	In production



# Project Update (since mid July)

CR #	Version	JIRA Ref.	Title	Status as at 9/12/24
6	1	n/a	Main Page Changes	CR to be developed.
7	3	EV-1309	Enabling State Membership Selection when Casuals Apply for Club Membership	In progress. Early stages.
8	2	EV-1328	Bulk Renewal of Casual Memberships	Recently submitted
9	1	n/a	API to include Winsplits	CR to be developed
10	3	EV-1308	DOB to be displayed as YOB	Almost finished. 3 rounds of testing already conducted
11	3	EV-1327	Changes to Event Edit Screens - EMIT, To Date	Recently submitted
12	1	n/a	Add emailing functionality to State and Club level organisations	CR to be developed
13	1	n/a	Handling of Defunct and virtual clubs	CR being developed
14	1	n/a	To add casuals to the new email notifications.	CR to be developed (depending on admin feedback)
15	1	n/a	Emailing Casuals	CR to be developed

Change Request 07, 08, 10, 11 details -

[https://eventor.orienteering.asn.au/Documents/Event/19889/Eventor-Change-Requests---07%2c-08%2c-10%2c-11 tor-Change-Requests---07%2c-08%2c-10%2c-11](https://eventor.orienteering.asn.au/Documents/Event/19889/Eventor-Change-Requests---07%2c-08%2c-10%2c-11%20tor-Change-Requests---07%2c-08%2c-10%2c-11)





# Change Request 03 – New Member Notifications

Any new (paid) member or casual generates an email to the State, and a separate email to the club, within 24hrs of joining.

Email to State Admin identifies member joining the state association.

Email to Club identifies member has joined the club.

Email address(es) for receiving new member notifications are added to State/club organisation settings page:

Email address(es) for membership  
notifications

`eventor.projects@orienteering.asn.au;admin@onsw.asn.au`

- Plan to include OA eNews editor email address (in State settings) so that Editor can add new member details to newsletter circulation list in real time.



# CR03 Email examples

Notifications of new members of Orienteering NSW.



Eventor <eventor-noreply@orientering.se>

To eventor.projects@orientering.asn.au



Sat 7/12/2024 12:00 PM

This is a notification that the following new member(s) have joined Orienteering NSW within the last 24 hours.

<b>Id</b>	<b>Firstname</b>	<b>Lastname</b>	<b>Sex</b>	<b>YOB</b>	<b>Membership type</b>	<b>Email address</b>	<b>Paid time</b>
17353	Jessica		Female	1983	Senior	<a href="mailto:email@gmail.com">email@gmail.com</a>	06/12/2024

Notifications of new members of Hastings Orienteering Group.



Eventor <eventor-noreply@orientering.se>

To eventor.projects@orientering.asn.au



Sat 7/12/2024 12:00 PM

This is a notification that the following new member(s) have joined Hastings Orienteering Group within the last 24 hours.

<b>Id</b>	<b>Firstname</b>	<b>Lastname</b>	<b>Sex</b>	<b>YOB</b>	<b>Membership type</b>	<b>Email address</b>	<b>Paid time</b>
17353	Jessica		Female	1983	Senior	<a href="mailto:email@gmail.com">email@gmail.com</a>	06/12/2024



# CR03 Additional Information

- Information bulletin to be issued to State and Club admins
- Payment status – if no payment information > Casual
- Only 'new' members generate the emails i.e. someone who was not a member in the previous year





# CR05 - Reduction of Scheduled Task Times for email reminders. Removal of Unpaid Membership

- Reduce the time period for email reminders and time taken before unpaid membership is removed from 17+ days
- When membership is taken out, an email notification is sent to the customer even if the membership is unpaid.
- After 'respite days' + 1 day, a reminder is sent to the customer that membership is unpaid.
- After 'respite days' + 2 days, a second reminder is sent that membership is unpaid.
- After 'respite days' + 3 days, both the club and state membership is removed if either is unpaid.
- Process duration now approx. 6 days in total



# CR01, CR02, CR10 - Status

- All three have undergone 3 rounds of testing and are close to going live
- CR01 – Clone Event (Administration > Events)

## ■ Events

- Event list
- Add a new event
- Clone an event
- Assign event dates
- Base classes
- Base class groups
- Application rules
- Data exchange
- Participant questionnaires
- Series



## Event to be cloned

Id of the event to clone:


Next

Cancel

## Event to be cloned

Name: Central Coast Summer Series 4 - Chittaway Bay  
Start date: 01/12/2024 00:00

## New event

Name:	<input type="text" value="Central Coast Summer Series"/>
Event date:	<input type="text" value="21/12/2025 00:00"/> EST/EDT 

Copy **Arena and competition area** to the new event?

- Yes  
 No

Copy **Documents and Links** to the new event?

- Yes  
 No

Copy **Entry fees and deadlines** to the new event?

- Copy 'from' and 'to' dates and adjust the 'to' and 'from' dates to match the new event start date  
 Copy 'from' and 'to' dates as listed in the event to be cloned to the new event

Clone

Cancel

## New event has been created

Event ID: 21232  
Name: Central Coast Summer Series  
Start date: 01/12/2024 11:00



Next



# CR02 – Casual Registration

## Register me

Don't have any user account for Eventor? On this page you can create one. Begin by choosing what role you will fulfil.

I want to join an Australian orienteering club or register as a casual

I am a member in a foreign club

I have registered previously, but have forgotten my username and/or password

[Proceed](#) [Cancel](#)

## Select which type of registration to proceed with

Member [i](#)

Casual [i](#)

[Proceed](#) [Cancel](#)



## Register person

### Personal details

First name \*

Last name \*

Sex \*

Year of birth \*



### Contact details

Email \*

State \*

Emergency contact \*



### Login details

Password \*

Repeat password \*

### Information and partners

I would like to receive information about orienteering from Orienteering Australia.

I would like to receive any offers from Orienteering Australia and its co-partners.

### Storage of personal details



## Register person in Orienteering Australia: Confirm details provided

Check that the details below are correct. Proceed by clicking *Next*, or click *Previous* to correct the details.

Name	Nick Bloe
Year of birth	1999
Sex	male
Nationality	Australia
Email	ep@gmail.com
Address	NSW, Australia
Username	ep@gmail.com
Password	*****

Previous

Next

Cancel

[Event calendar](#) [Press results](#) [LiveloX](#)

[My pages](#)

[Club](#)

[Nick - Casuals NSW](#) ▾

### The registration is complete

Your Casual account has been created in Eventor – please record your Username ep@gmail.com and Password for future logins.

» **Would you like to register other members of your household?**

Yes

No

» [To the event calendar](#)





# CR07 - Enabling State Membership Selection when Casuals Apply for Club Membership

- This change request will require changes to Eventor so that users who are casuals and who wish to join a club must always select membership at both the state and club level.
- Part B of this change request will require Eventor to do a check and tidy-up of membership and roles once payment has been received for a membership. This will involve removal of any memberships (both state and club) classified as 'casual' for the individual in the current year and the removal of any associated 'roles'



## CR08 - Bulk Renew Casual Membership

This change request will enable an administrator to bulk select users that have casual membership in the previous year and renew them as casual members for the current year

## CR10 - Year of Birth

Person's age to be retained and displayed only as Year of Birth

## CR11 - Changes to Edit Screens

Changes (including omissions) to particular data entry fields within the Event Edit options



# Eventor Support - history

(1) Original support via OA website

- When OA website updated in Feb '24 all links to/from Eventor not updated.
- New Eventor Support page (contact links) added in May.

(2) Eventor has Offline messaging facility Tawk.to embedded in Eventor (but not related to SOFT)



(generally placed in bottom right-hand corner of screen)

In March the EWG became to understand that Tawk.to had been offline since Nov '23. Eventually traced problem due to update to the service, with no notification.

Subsequently again offline (further system update) in August for short period.



# Eventor Support – Ongoing plans

- Add to existing OA website support page

<https://orienteering.asn.au/events/eventor/>

- Manuals (which need updating) – any volunteers?
- FAQs link (back to Eventor)



# Eventor Working Group Requests

- With forthcoming update of member/casual registration process, States are requested to adopt its use, and not to use any pre-existing alternative google forms.
- For Event Organisers to always ensure that after uploading results to Eventor that the results are 'connected'. Failure to connect results means a competitor's Profile > My Pages > My Events does not get updated for the specific event, and creates another 'unknown'.
- When generating national and state membership and participation reports (via OA Reporting site) every 'unknown' distorts reports (due to no age, no gender).
- While the direct emailing functionality is not currently available within Eventor, the EWG recommends states to contact their casuals to encourage them to either join a club in 2025, or to at least re-register to avoid event entry problem after Feb (when their role in Eventor is removed).



# OA Reporting Site

(<https://reporting.orienteering.asn.au/>)

- Managed and supported by OT's Ian Rathbone, and an EWG member
- Facility originally reported here –

<https://eventor.orienteering.asn.au/Documents/Event/18186/OA-Reporting-Site>

and here –

<https://issuu.com/orienteeringaustralia/docs/auso-2019-4> (page 45)

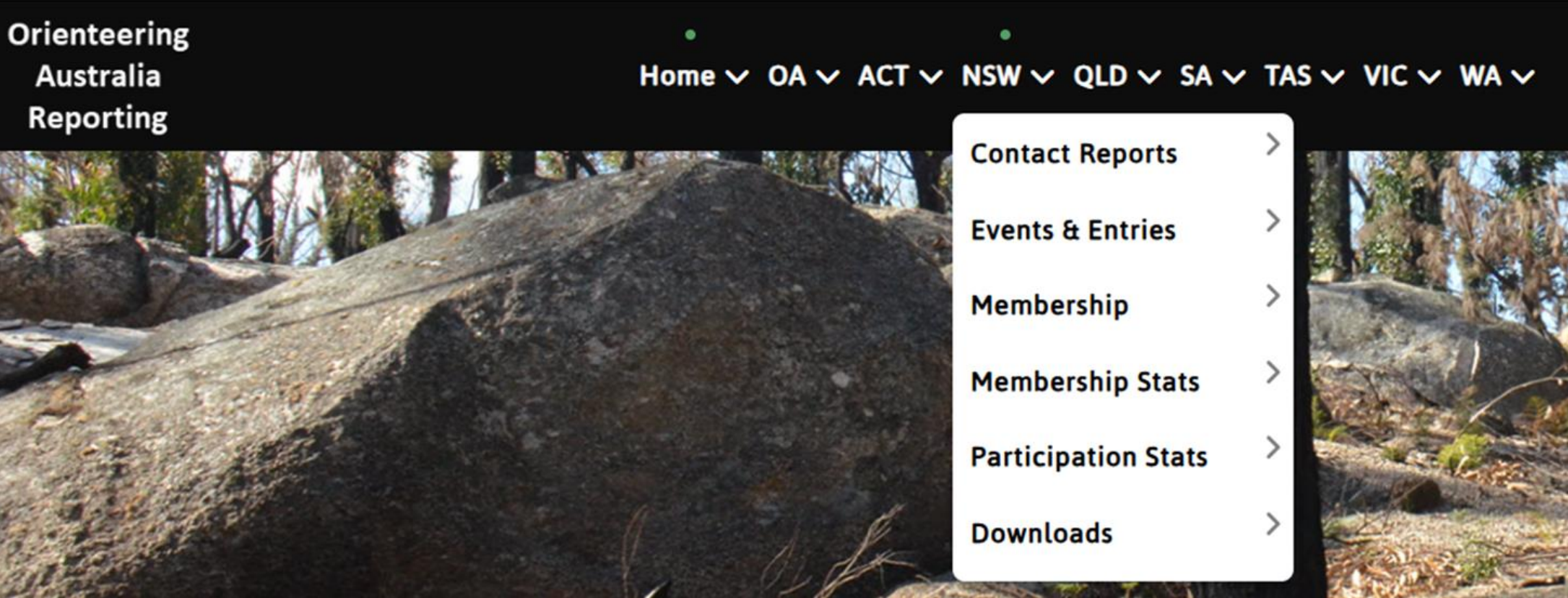
Reporting facility primarily available for OA and State admins and Board members.

Contact your State Administrator or Board for access.





# OA Reporting – Available Reports



The screenshot shows the website's navigation structure. On the left, a vertical menu lists "Orienteering", "Australia", and "Reporting". The top navigation bar includes "Home" and dropdown menus for "OA", "ACT", "NSW", "QLD", "SA", "TAS", "VIC", and "WA". A dropdown menu is open under "OA", listing the following reports: "Contact Reports", "Events & Entries", "Membership", "Membership Stats", "Participation Stats", and "Downloads". The background of the page features a photograph of a large, dark rock in a wooded area.



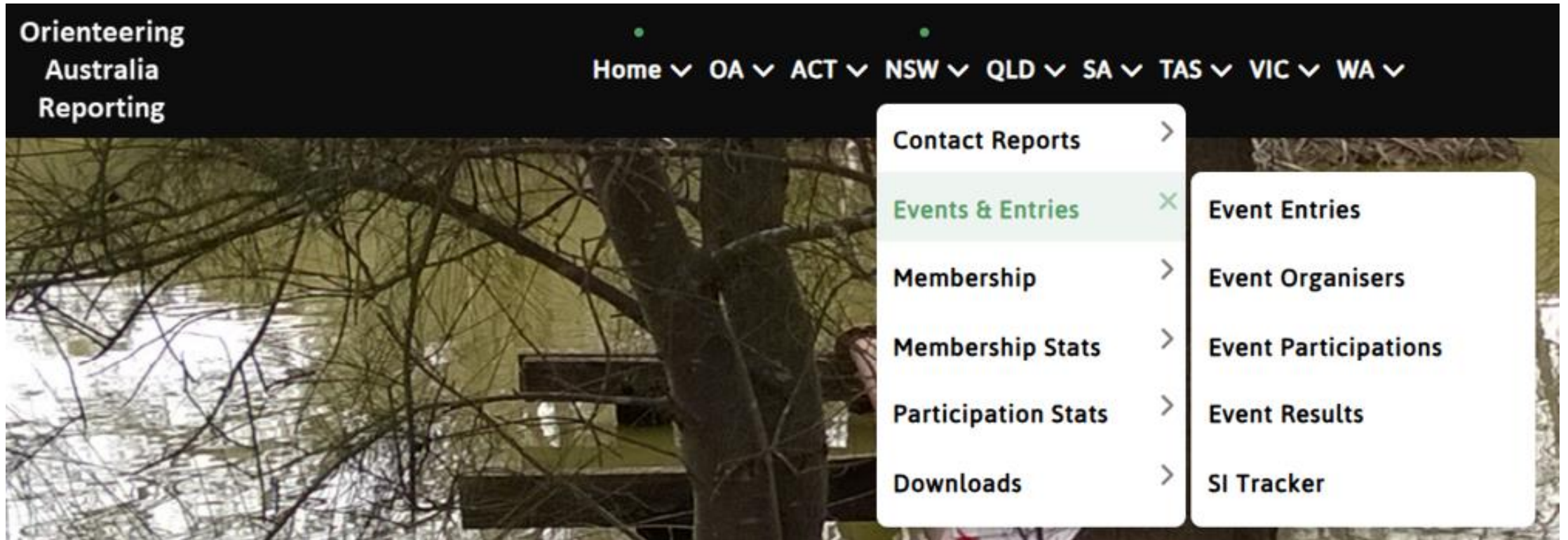
# OA Reporting – Contact Reports

The screenshot shows the 'Reporting' section of the Orienteering Australia website. The navigation bar includes 'Home', 'OA', and state abbreviations: 'ACT', 'NSW', 'QLD', 'SA', 'TAS', 'VIC', and 'WA'. A dropdown menu is open under 'OA', listing 'Contact Reports', 'Events & Entries', 'Membership', 'Membership Stats', 'Participation Stats', and 'Downloads'. A secondary dropdown menu is open under 'Contact Reports', listing 'Contact Details', 'Contact Details by Club', and 'Email Lists by Club'. The background features a photograph of a person in a green shirt and blue shorts in a forest setting.





# OA Reporting – Events & Entries



The screenshot shows the website's navigation structure. At the top left, the text 'Orienteering Australia Reporting' is displayed. A horizontal navigation bar contains the following items: Home, OA, ACT, NSW, QLD, SA, TAS, VIC, and WA, each with a downward arrow. A dropdown menu is open under 'OA', listing: Contact Reports, Events & Entries (highlighted in green), Membership, Membership Stats, Participation Stats, and Downloads. A second dropdown menu is open under 'Events & Entries', listing: Event Entries, Event Organisers, Event Participations, Event Results, and SI Tracker. The background of the website is a photograph of a person in a forest.

Orienteering  
Australia  
Reporting

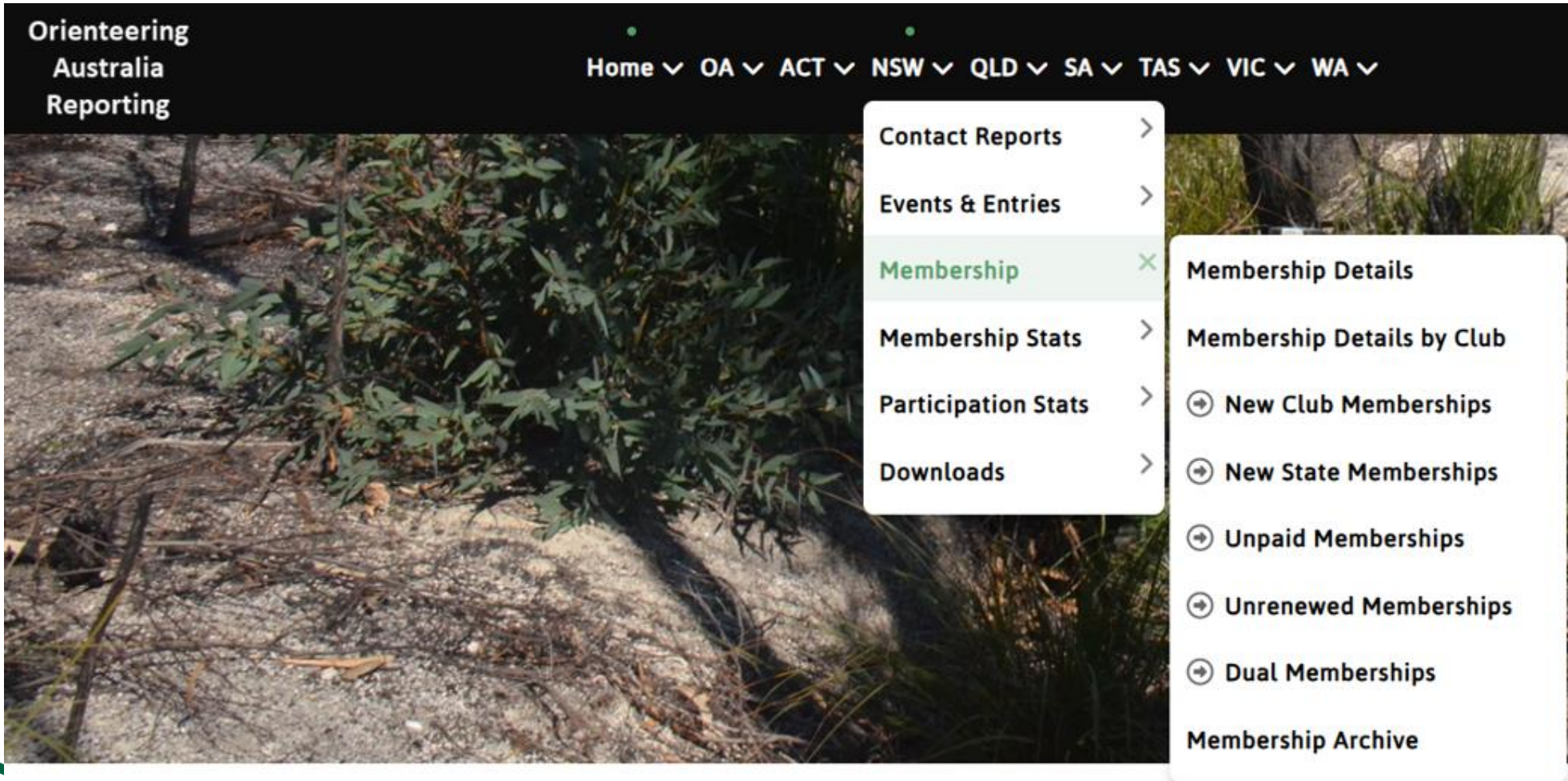
Home ▾ OA ▾ ACT ▾ NSW ▾ QLD ▾ SA ▾ TAS ▾ VIC ▾ WA ▾

- Contact Reports >
- Events & Entries** ×
- Membership >
- Membership Stats >
- Participation Stats >
- Downloads >

- Event Entries
- Event Organisers
- Event Participations
- Event Results
- SI Tracker



# OA Reporting - Membership



The screenshot shows the top navigation bar of the 'Orienteeing Australia Reporting' website. The main navigation includes 'Home', 'OA', 'ACT', 'NSW', 'QLD', 'SA', 'TAS', 'VIC', and 'WA'. A dropdown menu is open under 'OA', listing 'Contact Reports', 'Events & Entries', 'Membership', 'Membership Stats', 'Participation Stats', and 'Downloads'. The 'Membership' option is highlighted, and its sub-menu is displayed, containing 'Membership Details', 'Membership Details by Club', 'New Club Memberships', 'New State Memberships', 'Unpaid Memberships', 'Unrenewed Memberships', 'Dual Memberships', and 'Membership Archive'. The background of the page features a photograph of a bushy area.

Orienteeing  
Australia  
Reporting

Home ▾ OA ▾ ACT ▾ NSW ▾ QLD ▾ SA ▾ TAS ▾ VIC ▾ WA ▾

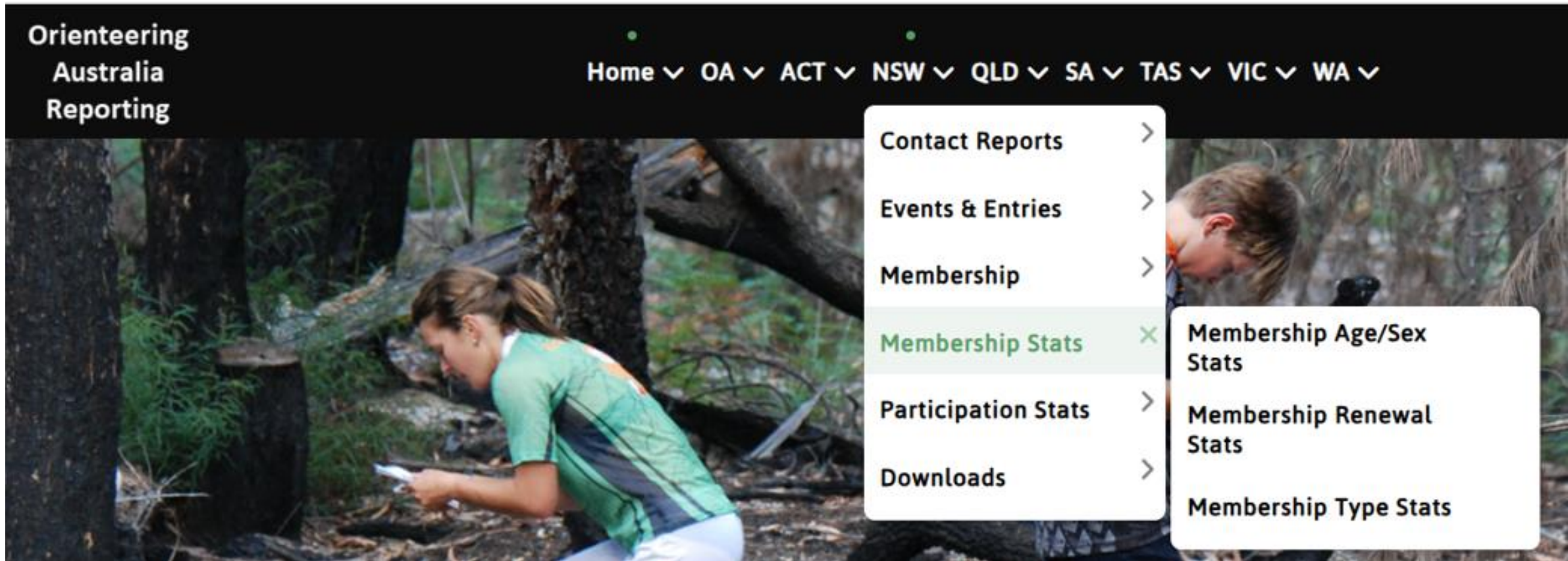
- Contact Reports >
- Events & Entries >
- Membership** ×
- Membership Stats >
- Participation Stats >
- Downloads >

- Membership Details
- Membership Details by Club
- ⊕ New Club Memberships
- ⊕ New State Memberships
- ⊕ Unpaid Memberships
- ⊕ Unrenewed Memberships
- ⊕ Dual Memberships
- Membership Archive





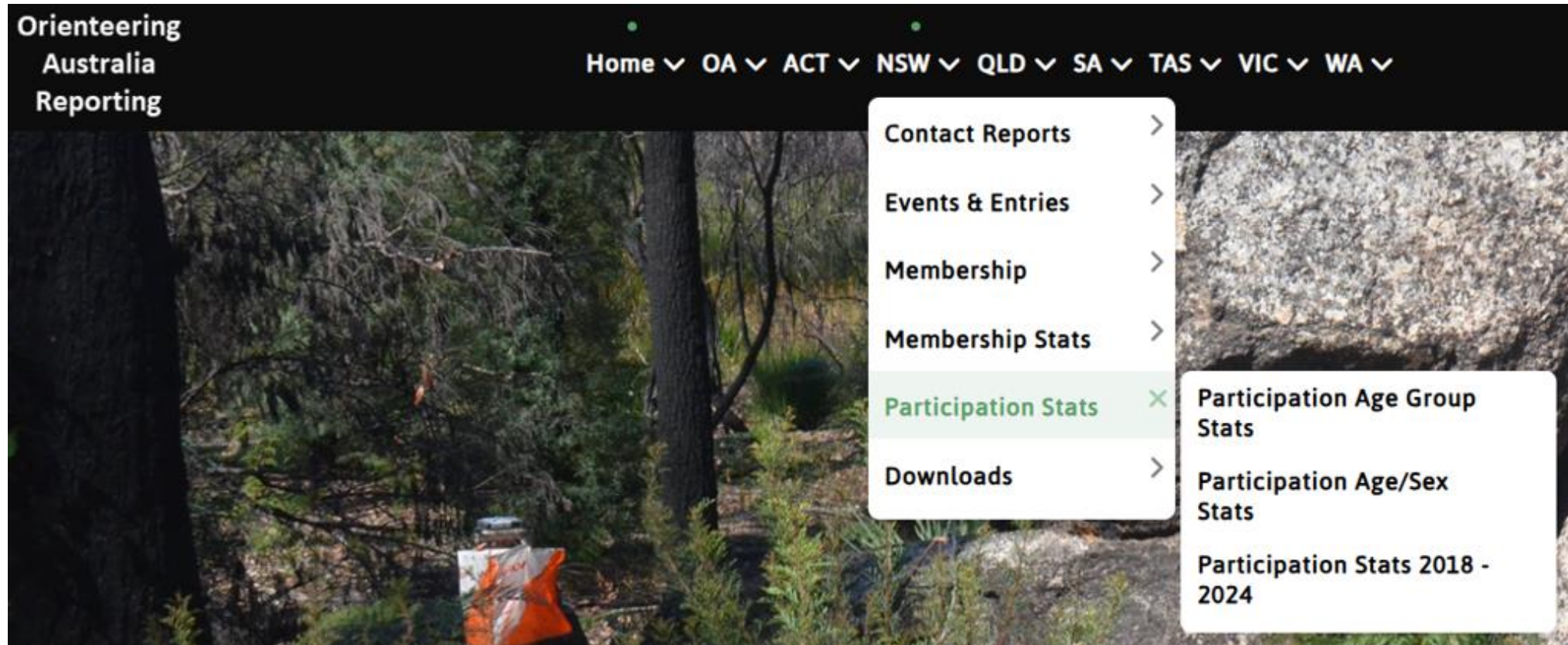
# OA Reporting – Membership Stats



The screenshot shows the website's navigation structure. On the left, the text 'Orienteering Australia Reporting' is displayed. The main navigation bar includes 'Home', 'OA', 'ACT', 'NSW', 'QLD', 'SA', 'TAS', 'VIC', and 'WA'. A dropdown menu is open under 'OA', listing 'Contact Reports', 'Events & Entries', 'Membership', 'Membership Stats' (highlighted in green), 'Participation Stats', and 'Downloads'. A secondary dropdown menu is open under 'Membership Stats', listing 'Membership Age/Sex Stats', 'Membership Renewal Stats', and 'Membership Type Stats'. The background of the website features a photograph of an orienteer in a green shirt looking at a map in a forest.

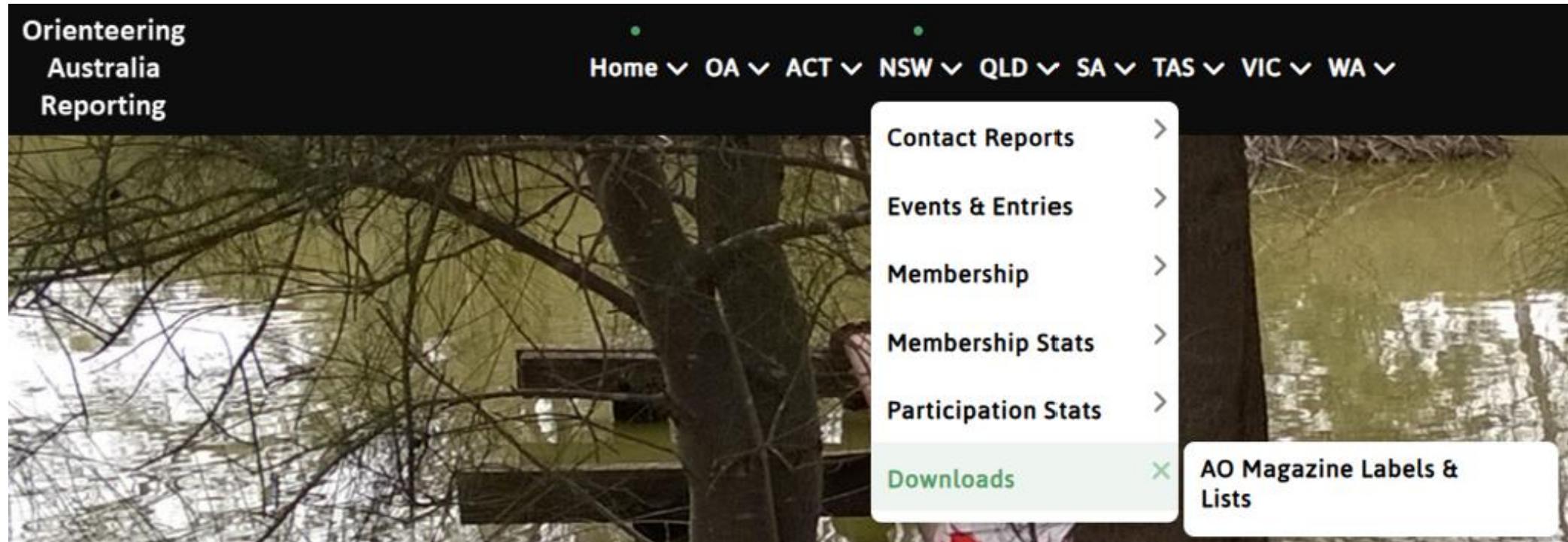


# OA Reporting - Participation





# OA Reporting - Downloads



# Final Observations

- It has been suggested it would be beneficial if there were (expert?) user groups for MeOS, OE and SI Timing, who could support (national) enquiries (requests for help) from inexperienced users of such event software.
  - If your state is interested, and can nominate a panel member, please contact the Eventor Working Group.
- Apparently unused existing Eventor functionality (with documentation) which should be of use to clubs and states -
  - Activities
  - Questionnaires



# Eventor - Activities

Event calendar | Activities

Search for competition  **SEARCH** [+ SHOW MORE FILTERS](#)

02 Dec 2024 → 08 Jan 2025

Regions  
Orienteeing NSW ▼

Event type ▼

Event calendar Press results Livelox My pages Federation Administration Paul - Orienteering Australia ▼

Event calendar | [Activities](#)

Search for competition  **SEARCH** [+ SHOW MORE FILTERS](#)

02 Dec 2024 → 08 Jan 2025

Regions  
Orienteeing NSW ▼

Event type ▼

Orienteeing NSW ✕ [CLEAR](#)




# Eventor Activities

- Exist at Club, State and National level
- Must be logged in to see activities

About the club  
Edit club details  
Event participation  
Club activities  
Series

## Activities | Event calendar

### Activities for Central Coast Orienteers


 [Edit activities](#)

Activity	Start time	Registration deadline	Reg
<a href="#">CCO Xmas Party</a>	15/12/2024 00:00 EDT	in 5 days	1  <a href="#">Change</a>

### Activities for Orienteering NSW

Activity	Start time	Registration deadline	Reg
<a href="#">ONSW Board Meeting (Activity Test) - Show for descendant organisations (Orienteering NSW)</a>	03/02/2025 19:00 EDT	3 February 2025	0 <a href="#">Register</a>

### Activities for Orienteering Australia

Activity	Start time	Registration deadline	Reg
<a href="#">OA Conference - Great Relationships and Opportunities Workshop (Orienteering Australia)</a>	09/12/2024 19:30 EDT	in 4 Hours	1  <a href="#">Change</a>



# Eventor Activity Example

[Event calendar](#)

[Press results](#)

[LiveloX](#)

[My pages](#)


[Club](#)

[Administration](#)

[Paul - Central Coast Orienteers](#) ▼

## Activity: CCO Xmas Party

[Change/remove registration](#) [Edit](#) [Export registrations to Excel](#) [Back](#)

 You entered last Wednesday at 9:37 EDT.

<b>Activity</b>	CCO Xmas Party
<b>Organiser</b>	Central Coast Orienteers
<b>Information</b>	Club Xmas party at the CCO Summer Series event on Sunday 15th December at Fagan Park, Point Clare. BYO everything.
<b>Start time</b>	Sunday 15 December 2024
<b>Contact person</b>	Paul Prudhoe
<b>Number of registrations</b>	1

### Registrations

Name
Paul Prudhoe



# Eventor Questionnaires

[Event calendar](#)[Press results](#)[LiveloX](#)[My pages](#)[Club](#)[Administration](#)[Paul - Central Coast Orienteers](#) ▼

## Participant questionnaire questions for Central Coast Orienteers

[+ Add question](#)[📄 Show event averages](#)[📄 Guide: Manage questionnaires](#)

This page lists all questions that your organisation and ancestor organisations have defined. These questions are always included in the participant questionnaires, unless they have not been explicitly excluded for a certain event.





# QUESTIONS

