



How to register on Eventor

This season we will be using Eventor for all ACT Orienteering event entries. Using Eventor will reduce the workload on our volunteers who have previously had to manually enter all our Map Mates competitors details into our scoring system, which is a big job!

Unfortunately not all people find Eventor easy to use which is why we have created this 'how to' guide.

To register your child for Map Mates on Eventor your child will need an individual Eventor 'user account'. If your child already has an Eventor user account please login using your child's login and password. If your child does not have a user account, you can create one by pressing the 'Create user account' and following the instructions.



Please complete all 'user account' details. If your child has their own individual e-stick or 'Sportident' (SI), please enter the number when you create their account. If not you can purchase a discounted e-stick/SI when you register for Map Mates on Eventor. The process of logging in to Eventor may take you back to the 'Event calendar' page.

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EVENTOR AUS Orienteering Australia's central IT-system	em	alla					<u></u>	ļļ		İŅĢ
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Welcome MapMates Competitor! No club membership Apply for membership Log out • Event calendar • My pages	Eve 237 e event 2014 Rend	Print Print vents were , National e 2015 2011 er mode $\overline{\bullet}$	Export to Excel Export to a found between 09/10/2017 and 1 event, State event, Local event, Cl 6 2017 2018 2019 Event classification Cluscipline	o calendar 5/12/2017 with the fo ub event. Jan Feb Location	k to this page Illowing selectio Mar Apr Ma	on: Interna	ational ev	vent, Cha Sep Oc	mpionship :t Nov D) Dec all
Press results	Ch	ange sear	ch criteria Reset search c	Enter	selected even	nts				_
 Livelox 	w 41	Date Mon 9/10	Name Canberra Street Orienteering #1 Scullin - Page Melbourne PAS Monday Spring Series	Organisers Crienteering ACT OV Orienteering	States Orienteering ACT Orienteering	Cmp D 72 P - P	loc	F ED M M	T ED	0
		Tue 10/10	15 - The Glen Night Nav - Rosalie	Victoria Ugly Gully Orienteers	Victoria Orienteering Queensland	22 FF	club	М	N	®
		Wed 11/10	27th Sydney Summer Series - Henley	aringal Orienteers	Orienteering NSW	178 FF	P loc	М		0
			Newcastle Summer Street Series #1 - East Maitland	Newcastle Orienteering Club	Orienteering NSW	- P	loc	М		
			Melbourne PAS Wednesday Spring Carnival Series 15 - Knox Fields	 Bayside Kangaroos Orienteers 	Orienteering Victoria	- P	loc	М	Ν	
		Thu 12/10	Kuraby Parks	Orienteering Queensland	Orienteering Queensland	21	club	L		®
			BUNS '17 - Victoria Park	Eureka Orienteers	Orienteering Victoria	- Ff	club	М		

If this happens you can get back to the correct page by either pressing the embedded link below or scrolling down through the events to Wed 18/10 <u>ACT Wednesday Twilight Series - Season Pass</u>. The event you want looks like this:

	•000	୦ Telstra ବି	топро	eve	5:10 pm ntor.orienteering.asn.au	11011				* 58	% 💶 >
	v 42 M	Mon 16/10	Canberra Street Orienteering #2 Parkes	*	Orienteering ACT	Orienteering ACT	-	Ρ	loc	Μ	
			Melbourne PAS Southern Summer Series 1 - Gardiners Bend	•	Bayside Kangaroos Orienteers	Orienteering Victoria	-	Ρ	loc	Μ	Ν
		Tue 17/10	Melbourne PAS Western Summer Series 1 - Kensington	•	Bayside Kangaroos Orienteers	Orienteering Victoria	-	Ρ	loc	Μ	N
			Night Nav - Toowong	8	Ugly Gully Orienteers	Orienteering Queensland	-	FP	club	Μ	Ν
		Wed 18/10	ACT Wednesday Twilight Series - Season Pass + Map Mates Registration	*	Orienteering ACT	Orienteering ACT	74		loc	М	
			Northern Spring Twilight Series #1 - Heritage Forest	\$\$	Esk Valley	Orienteering Tasmania	-	FP	loc	Μ	
			27th Sydney Summer Series - Wollstonecraft	0	Bennelong Northside Orienteers	Orienteering NSW	-	FP	loc	М	
$/ \wedge$			ACT Twilight #1, Weston Park & Map Mates Welcome	¢,	Parawanga Orienteers	Orienteering ACT	-		loc	Μ	
			Newcastle Summer Street Series #2 - Carrington	4	Newcastle Orienteering Club	Orienteering NSW	-	Ρ	loc	Μ	
•			Melbourne PAS Eastern Summer Series 1 - Forest Chase	6	Dandenong Ranges Orienteering Club	Orienteering Victoria	-	Ρ	loc	М	N
		Thu 19/10	SC-ORE four week mini series - before school on Thursdays. Week 1	*	Orienteering ACT	Orienteering ACT	-		loc	S	
			Midweek Sprint Training, VU St Albans,	ον	Orienteering	Orienteering	-		club	S	

To enter select the 'Enter and/or order services' in the grey 'Entry' box on the right hand side if the screen:

elp and Support About Eve	ntor Show full width 🙃	Search event	ОК				
Velcome /lapMates Competitor ! No club membership	Event informatic Registration	on: ACT Wednesday Twilight	Series - Season Pass + Map Mates				
pply for membership	Export to calendar	5 Back					
Event calendar My pages Press results Livelox	October throu Also to registe This season p To purchase a purchasing a	 October through to Wed 7 March 2018. Also to register for Spring Map Mates This season pass does not cover Canberra Sprint held in late January. To purchase a season pass, you must be a Club Member and own your own SportIdent stick, unless you are also purchasing a Map Mates Pack and if necessary a SportIdent stick. 					
	General information		Entry				
	Name	ACT Wednesday Twilight Series - Season Pass + Map Mates Registration	Next entry deadline in 1 day. Enter on the day is not available.				
	Organiser		Enter and/or order services				
	Chain	or a second s	All entries (72)				
	Status	Un					
	Date		Documents and links				
	Date Normal	17 at 23:58 Tuesday EDT individual	Documents and links Information flyer (38 kB, 19/09/2017) Map Mates Twilight Series Flyer (633 kB, 07/09/2017)				
	Date Normal Event classification Race distance	17 at 23:58 Luesday Scober 2017 at 23:59 EDT individual Local event middle	Documents and links Information flyer (38 kB, 19/09/2017) Map Mates Twilight Series Flyer (633 kB, 07/09/2017) Map Mates - how to register (542 kB, 19/09/2017)				
	Date Normal Event classification Race distance Time of event	17 at 23:58 EDT individual Local event middle day	Documents and links Information flyer (38 kB, 19/09/2017) Image: State Stress				
	Date Normal Event classification Race distance Time of event Discipline	17 at 23:58 Luesday Sctober 2017 at 23:59 EDT individual Local event middle day FootO	Documents and links Information flyer (38 kB, 19/09/2017) Map Mates Twilight Series Flyer (633 kB, 07/09/2017) Image: Series Flyer (633 kB, 07/09/2017)				

By selecting 'Enter and/or order services' you will purchasing an 'ACT Wednesday Twilight Series - Season Pass'. If the correct class is not displayed (see red boxed area below) scroll through to select the correct class. You will want either 'BLMJ' - Blue:Men:Junior, 'BLWJ' -Blue:Women:Junior, 'GRMJ' - Green:Men:Junior or 'GRWJ' -Green:Women:Junior. You will also need to order at least one additional 'service'.

To be part of the Map Mates competition you need to 'order' the 'Map Mates Pack'. The 'Map Mates Pack' allows you to purchase the Season Pass without joining Orienteering ACT or a club and without previously owning an e-stick/SI!

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To 'order' the 'Map Mates Pack' select Map Mates Pack from the drop down box under the 'Available services' section and tap the 'Add' button. You should now have Map Mates Pack listed under 'Ordered services'.

If you don't own an e-stick/SI you can also 'order' your discounted 'Map Mates e-stick' by selecting Map Mates e-stick from the drop down box under 'Available services' and tapping the 'Add' button.

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Help and Support About Evento	r Show full width 👔 Search event	ОК
Welcome MapMates Competitor! No club membership Apply for membership Log out • Event calendar • My pages • Press results • Livelox	Entry ACT Wednesday Twilight Series - Season Pass + Map Mates Registration	moved.
	Customer details-	
	First name * MapMates	

You should now have Map Mates Pack and Map Mate e-stick listed under 'Ordered services'.

[ACT Wednesday Twilight Series - Season Pass + Map Mates Registration							
	Crienteering ACT, Wednesday 18 October 2017 Normal entry deadline: Tuesday 17 October 2017 at 23:58 EDT Late entry deadline: Tuesday 17 October 2017 at 23:59 EDT							
	Name MapMates Competitor	club No club membership	een saved. Class GRMJ (70 AUD)	Sportident				
	Available services Map Mates Pack Map Mates Pack Ordered services	G Add						
	Map Mates e-stick	i 1 i 1	30 AUD 🗧 20 AUD 🧯	Delete				

Once you have confirmed your child's details and added a contact phone number, press the 'next' button at the bottom of the page.

On this page you should see the following listed under 'Products' if you have not ordered an e-stick/SI:

	Entry step 2 of 3 - Confirm							
$\langle \rangle$	Check that your order is correct. Confirm order terms and conditions. If you need to add or change anything click on "Change the entries". Finally, create invoice and pay by clicking on "Confirm and go to payment"							
	Order information Il entries and service orders are listed below.							
	Product	Quantity	Price	Amount				
	ACT Wednesday Twilight Series - Season Pass + Map Mates Registration: entry for MapMates Boy Greenn in Green: Men: Junior	1	70 AUD	70 AUD				
	ACT Wednesday Twilight Series - Season Pass + Map Mates Registration: Map Mates Pack for MapMates Boy Greenn	1	20 AUD	20 AUD				
				90 AUD				

If you have ordered an e-stick/SI you will see the following under 'Products:



Check your order and child's details. Tick the box to accept your order terms and conditions and press 'confirm'.



This will take you to the payments page which is Step 3 of 3. Follow the instructions to finalise your Map Mates registration.



There is a step by step Eventor entry guide available here, should you need additional guidance.

After you have registered you will receive an email asking you to provide your Map Mates team name and the names of your team mates. On the 23 October 2017 a list of entered teams will be posted in Eventor.

If you have registered by 15 October 17 you will receive your Map Mates Pack and e-stick (if ordered) at the free Welcome Event on 18 October. Otherwise you will receive your pack at the first competition event on 25 October.

Please register by 22 October 2017. No Map Mates registrations will be accepted after this date.

