

1 Document Information

Reporting Manager	Carl Dalheim	Document Version No.	0.3
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Prepared By	Carl Dalheim	Preparation Date	19/05/2017
Reviewed By		Review Date	19/05/2017

2 Distribution List

From	Role	Phone
Carl Dalheim (CD)	OV Secretary	0400 082 871

To	Role	Phone	Attendance (Y/N)
Bruce Arthur (BA)	OV President		Y
David Jaffe (DJ)	OV Vice President		Y
Margi Freemantle (MF)	OV Vice President		Y
Ruth Goddard (RG)	OV Treasurer		Y
Carl Dalheim (CD)	OV Secretary		Y
Attendees			
Ian Dodd	Debbie Dodd	Jim Russell	Kath Liley
Ruth Goddard	David Goddard	Laurie Niven	Kate Morris
Sheila Colls	Greg Tamblyn	Mark Hennessey	Stephen Collins
Phillipa Lohmeyer	Margi Freemantle	Anne Arthur	Peta Whitford
Ted Van Geldermalsen	Julie Flynn	Neil Barr	

*Action Types: Approve, Accept, Review, Inform, File, Action Required, Other.

3 Meeting Specifics

Forum	Orienteering Victoria Annual General Meeting May 26 th 2017				
Purpose	Annual General Meeting				
Meeting Date	26/05/2017	Start Time	19:00	End Time	21:30
Meeting Location/Tele Conf #	ORC Westerfolds Park, no teleconferencing facilities				
Chairperson	Bruce Arthur	Phone	0458 391 261		
Minute Taker	Carl Dalheim	Phone	0400 082 871		

4 Meeting Agenda

Time	Topic	Completed	Presenter
	Apologies <ul style="list-style-type: none"> • Mike Hubbert • Blair Trewin • Dianne & Peter Searle • Fiona Shaw • Don Fell 		BA
	Approve minutes from 2016 AGM		BA
	Guest Speaker Tom Dixon, Participation Strategy Manager from VicSport.		Tom Dixon
	Awards <ol style="list-style-type: none"> 1. Rockhopper Junior Awards 2. Course Setter of the Year 3. Event Management of the Year 4. Services to Orienteering Victoria 5. Nominations for VOA Life Membership 		BA
	Reports <ol style="list-style-type: none"> 1. Presidents Reports (BA) 2. Finance Report (RG) 		BA RG
	Election of Officers <ol style="list-style-type: none"> 1. President 2. Treasurer 3. Secretary 4. Vice President 1 5. Vice President 2 <p>The following nominations were received by the Secretary prior to 01/05/2017</p> <p>Vice President 1: Margi Freemantle (nominated Carl Dalheim\David Jaffe)</p> <p>Vice President 2: David Jaffe (nominated Carl Dalheim\Margi Freemantle)</p> <p>Secretary: Carl Dalheim (nominated Margi Freemantle\David Jaffe)</p>		tbc
	General Business		All
	Close		

5 Meeting Minutes

General Minutes

7:20 Introduction of Tom Dixon

7:22 Tom Dixon – VicSport.

Provided an overview of Child Standards

- Standards apply to the organisation as a whole, hence a collective responsibility for child safety.
- Principle based – we need to assess to determine what we would do to meet the standards.
- A positive culture of child safety.

Do we need to address the standards presented and build our response – Yes.

Can we have the slide pack – Yes.

ACTION we need to form a committee, again review documents, and then move forward.

“Play by the rules” – good resource. Cricket Australia site – worth a look.

Templates can be used.

Invest in the culture and peoples behaviour

Risk assessments – follow up with Tom

How would we know we are on track?

When we would be on track?

Leveraging the schools approach

OV Web Site connection

Newsletter

ACTION committee | clubs to discuss

ACTION next council

Approval of Minutes from 2016 proposed by David Jaffe, seconded by Kath Liley – passed.

Awards

1. *Rockhopper Junior Awards*

Winners – Lanita Steer and Patrick Jaffe

2. *Course Setter of the Year*

Three categories

Long – Chapels Flat – Todd Neve and Sue Key

Middle – Mt Koorong – Derryn Enjes., Daryl Flea - * check spelling with Neil

Sprint – Winner – Cardinia - Philipa Lohmeyer-Collins

Special mention (i) Keilor Secondary School - Dion Keech, (ii) Victorian University – Tim Hatley, (iii) Parade College – Ralph Street.

3. *Event Management of the Year* – Melbourne Sprint Weekend

Day 1 Margi, Day 2 Anne Robinson, Day 3 Claire Brownridge

Eventor Debbie D, SI Ted VG, Results Jim R, Logistics Peter Yeates

4. *Services to Orienteering Victoria* – Ray Howe (value added areas e.g Millenium Club)

5. *Nominations for VOA Life Membership*

Debbie Dodd endorsement from the entire AGM | Ian Dodd endorsement from the entire AGM.

Orienteering Victoria Meeting Minutes

Recognition and thanks from the board to Dion Keech for producing the 2016 YearBook.

Reports

Presidents Report – documented in Year Book.

Finance Report - documented in Year Book.

Board Positions

Secretary – Carl nominated prior to the AGM.

Vice Presidents – David and Margi nominated prior to the AGM.

Treasurer Stephen Collins – nominated by David Jaffe, seconded by Carl Dalheim.

Note: Previous President can remain on the board for 12 months.

President – Mark Hennessey nominated Neil Barr, seconded by Jim Russell.

Mark is keen to provided governance, sponsors, fun environment.

General Business

Carl – seeking someone to attend the Special General meetings at the Australian 3-Day in Wagga, some office bearers, some funding issues (paper already provided by OV) – High Performance Funding, e.g all members of squads may be asked to provide a levy.

David – TioMila, fund raising, coincides with Jukola.

Board needs to consider Fund Raising for prospective team members in 2017/18.

9:10 Meeting closed.

6 Record of Decisions

No.	Description	Owner	Due Date

7 Open Action Items

No.	Description	Owner	Due Date

8 Next Meeting

Next Meeting:	2017 June Council – June 16th	Time:	19:00
Venue:	ORC Westerfolds Park	Dial in:	n/a
Chairperson:	tba		