

# **COVID-19 SAFETY PLAN**

## **Central Coast Orienteering Club**

### **Kincumber Mountain Winter event – 9 AUG 2020**

Orienteering events in NSW are being conducted under the Orienteering NSW COVID-19 Safety Plan (current version 28th July 2020). All organisers and competitors must comply with the ONSW COVID19 Safety Plan and are advised of this as part of the entry process.

This plan is to address specific issues and details in relation to Central Coast Orienteering Club's Winter event to be held at Kincumber Mountain Reserve on 9th August 2020.

#### **Officials**

Course setter (planner) – David Bowerman

Course vetter (checker) – Colin Price

Public Officer – David Bowerman

Event Managers – Hilary Wood and Robyn Pallas

Entry and Results – David Bowerman

New competitors – Colin Price, Paul Prudhoe

COVID-19 Distancing Management – Ivan Kent and Nick Dent

Starter – Hilary Wood & Julia Prudhoe

#### **Responsibilities**

Course setter and vetter will determine location of start, map boxes, start units, finish chute, etc.

In planning, care should be taken to ensure separation of the two principal areas in which people may be likely to congregate – the start and the assembly/administration/information area. A minimum separation of 50 metres is reasonable.

Barrier tape, bollards and directional signage should be used freely, with the aim being to create a logical flow of people through the site, clearly identify locations such as 'Start' and 'Information', while minimising the opportunities for random mingling.

Clear, legible, frequent signage reminding people to socially distance by a minimum of 1.5 metres or 2 arm lengths is to be erected in all areas of the site, other than on the competitive courses themselves.

In setting up the start, particular care needs to be taken to separate the different courses, so that competitors starting at the same time are able to maintain the minimum 1.5 metre separation. Preference should be given to a start location which allows separation to be maximised. Barrier tape and signage should again be freely used to reinforce the message of separation to competitors.

Public officer will approve COVID-19 Plan and monitor compliance.

Organisers will set up assembly area, start, finish and download in accordance with social distancing rules and in consultation with the course setter and vetter. Will erect appropriate signage as detailed above and set up hand cleaning stations at the most likely point(s) of entry to the site.

Entry and results will advise all competitors who have not entered prior to the event how to enter on line and of online payment options. Will issue and collect hire SI sticks without contact. Will also manage the download of results.

New competitors will be greeted and stepped through the fundamentals of orienteering and the event. This needs to be done by remaining 1.5m from the competitor(s).

COVID-19 social distancing and monitoring will be monitored and if necessary competitors will be requested to separate, asked to spread out in the assembly area, leave the assembly area if they are finished their course, etc.

Starters will monitor social distancing in the start queue and ensure starters register before departing on their course.

All roles can engage the assistance of other club members as necessary to ensure compliance with COVID-19 requirements.

### **Entry**

All entries will be via Eventor and all payment via electronic means.

- Entry can be via Eventor at any time up to the time of last start. – David Bowerman will set up the event in Eventor to allow pre-entry and payment. – David Bowerman will coordinate and advise regarding on line entry at the event. – David Bowerman will print the entry list prior to attending the event.

### **Contact Information**

All organisers, competitors and spectators must provide contact information for later tracing if required. If you enter via Eventor please check that your information is up to date. If you are at the event without entering via Eventor please report to Entry and Results and provide your information.

- David Bowerman will print the entry list the night before the event. – Colin Price will create a sheet to register details of people who attend but do not compete. – Colin Price will record attendee details on the sheet if required. (Note: such people registered with Eventor can enter for the event in Eventor in the “Non Participant” class. If they have done that, there is no need for manual record of details.

### **Start**

All starters must have their name ticked off the starting official's list.

All starters must punch the start control.

### **Results**

No results board will be available to reduce the opportunity for competitors to congregate.

Finishers will be given a printout of their individual splits.

Real time on line results will be available by link from the event's Eventor page.

**Hire SI Sticks**

Competitors who require a hire SI stick will collect it from the box themselves and dictate the number to entry and results.

Competitors will return SI stick by dropping them into a container.

- Colin Price will arrange for the hire SI sticks to be cleaned after the event.

**Keys**

No key box will be provided.

**Assembly Area**

Competitors are to spend the minimum amount of time possible in the assembly area. They should arrive in time to prepare themselves and then start. Following completion of their course they should leave the assembly area as soon as possible.

**Water**

No water will be provided in the assembly area or on any courses. Competitors should bring their own water to the event and if they expect to require water while on the course will need to carry it with them.

Please read the [NSW COVID-19 Safety Plan](#) via link on eventor.